October 24, 2011

Mr. Robert Gates

Principal

J.P. Case Middle School

100 Case Boulevard

Flemington, NJ 08822

(908)-788-500

rgates@jpc.edu

Mr. Gates:

Thank you for the opportunity to be interviewed for the math teacher position. As I am sure that you have had many applicants, I really appreciate the time you gave me.

I enjoyed hearing about the extracurricular school programs that your school has to offer and if I am hired for this position I would be delighted to help out. As you may remember, I was a Community Assistant throughout college, and I have a lot of experience on handling situations such as dealing with conflict resolution, students lacking responsibility, and making people have fun.

It was a pleasure to meet you and some of your staff. Thank you for you hospitality during my time at J. P. Case Middle School. If you need any more information do not hesitate to call or email. I look forward to your decision.

Sincerely,

Linda Hierks

Linda Hierks

(908)-894-7854

lhierks@yahoo.com